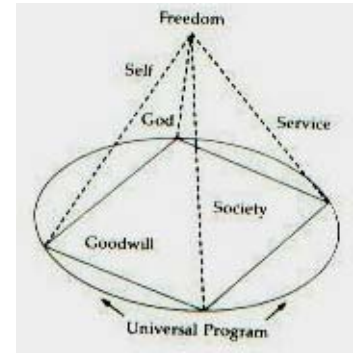


SITE INFORMATION



The purpose of this website is to provide a platform for all Areas of Indiana to have available as an informative tool so that no addict need die without a chance to find a better way of life. TRADITION ONE states, *“Our common welfare should come first; personal recovery depends on N.A. unity.”* TRADITION FIVE states, *“Each group has but one primary purpose –to carry the message to the addict who still suffers.”*

A Website Development Committee was created as a Public Information Subcommittee in the South Shore Area. A Regional Website Development Committee was then formed with hopes of every Area forming a Website Maintenance Committee that would be responsible for keeping information current and presenting new ideas to the Regional Committee. TRADITION NINE states, *“NA as such, ought never be organized, but we may create service boards or committees directly responsible to those they serve.”*

The Website development Committee has voted not to include personal information such as personal phone numbers on this website. TRADITION ELEVEN states, *“Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press radio and films.”*

The Website development Committee has voted not to use institutions or businesses as directional markers to locate a meeting. The facility the N.A. group meets in will be listed. **The facilities listed are in no manner associated with Narcotics Anonymous.** Adobe Acrobat Reader is needed to view the website. **Narcotics Anonymous has no affiliation with Adobe.** The Area maps within the Region have been downloaded from the TIGER Map Service from the U.S. Census Bureau. **Narcotics Anonymous has no affiliation with the U.S. Census Bureau.** Microsoft Streets and Trips 2002 has been used *with permission* as the main directional-mapping tool. **Narcotics Anonymous is in no way affiliated with Microsoft.** TRADITION SIX states, *“An N.A. group ought never endorse finance or lend the N.A. name to any related facility or outside enterprise, lest problems of money, property, or prestige divert us from our primary purpose.”*

The Website was designed and is hosted through ASYSTANCE,INC. who are employed as special workers. **Narcotics Anonymous has no affiliation with ASYSTANCE, INC.**

Information may be received by e-mail or by mail. Our P.O. Box is checked bimonthly. Please mail in electronic format on a CD or a 3.5" floppy, or less preferably already printed so it may be scanned. Any word processing tool or software may be used; it will all be converted to the Adobe .pdf format.

Please mail CD, disk, or printed pages to:

Indiana Regional Service Committee
P.O. BOX 2724
Kokomo, Indiana 46904

Or e-mail information to: webservant@naindiana.org.

TRADITION EIGHT states, "*Narcotics Anonymous should remain forever nonprofessional, but our service centers may employ special workers.*"

TRADITION TWELVE states, "*Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities.*"

The Website Development Committee has voted to give every Area autonomy. With autonomy comes responsibility. Each Area will be responsible for it's own committee that will be directly accountable to the Area, the Region, and the World. The website has been developed using guidelines from NA WORLD SERVICES. Excerpts used from NA fellowship approved literature have been used following NA INTELLECTUAL PROPERTY BULLETIN #4. TRADITION FOUR states, "*Each group should be autonomous except in matters affecting other groups or N.A. as a whole.*"

TRADITION NINE states, "*N.A. as such , ought never be organized, but we may create service boards or committees directly responsible to those they serve.*"

Trademarks of Narcotics Anonymous:



Narcotics Anonymous®



From: Indiana Regional Website Subcommittee
P.O. Box # 2724
Kokomo, IN 46904-2724
www.naindiana.org webservant@naindiana.org



To: All Indiana Region Areas

Subject: **Website Policy *** Website Information *** Website Projects**

August 30, 2005

On behalf of the Regional Website Subcommittee I am privileged to pass on to you what amounts to be an exciting time for those currently doing website maintenance service. The opportunity to be a part of a changing and growing website at both the Area and Regional level has never been more relevant to efforts supporting our primary purpose. The demands of the future are that we fully embrace the powerful public information, public image, and communication potential our website offers us right now. When we first established an official NA website it immediately carried a responsibility to work to develop this tool so that it reaches out to those that still suffer. We can only do that by making sure the website is accessible, complete, and current for everyone.

Website Policy (See also *SITE INFORMATION* on website)

Our predecessors developed this website with the awareness that it needs to be in compliance with our Traditions. To make a very public website fill the needs of all kinds of visitors and still conform to Traditions is no small task. There can be a big difference between how we interact among ourselves in the privacy of our meetings as opposed to what we want the world to know about us through our interaction with the website. Traditions demand that we act in a prudent and thoughtful manner when we interact with the public.

The Regional website structure is a reflection of the Traditions it embodies. Areas are autonomous and responsibility for Area web page maintenance belongs to each respective Area.

Our website is set up with a password system so that each Area can upload its own public information. Website Policy begins and ends with the Areas. The Regional Website Subcommittee makes recommendations to administer and develop the Website. Area Representatives at Region are the final decision-making body, thus providing the guidance for the further development of the Regional website. The Regional webservant is tasked with the responsibility to review website postings and, in accordance with guidelines established by the voting Area Representatives, ensures that the actions of one Area never adversely impact NA as a whole.

It is through the aforementioned decision-making chain that it has been decided that the internet is certainly at the level of press, radio, and films. And it is because of that understanding that the Areas have decided that they do not want to post personal information on the website. Last names, home addresses, personal e-mail addresses, and personal telephone numbers all fall in the category of personal information and may not be posted. Additionally, specific financial information also

falls into the category of items that may not be posted on the website. Following Traditions in this respect is the right thing to do. However, the right thing to do is not necessarily the easy thing to do.

The role of the webservant is to help the Areas in their efforts to post information to the website. It is not the role of the webservant to assume responsibility for each Area and post information for them. Our eighth concept of service addresses the need to have effective communications. The establishment of effective communications between Webservant and Area Website Coordinators is the best way to resolve issues encountered in posting Area information on the website.

Website Information

Each Area determines for itself the best way to maintain it's information on the web. Some Areas have various Trusted Servants within the Area Service Structure that post information to their web page. Some Areas have decided it is simpler to have an Area Website Coordinator handle those duties. Regardless of which method an Area may choose, it is important to keep this public information current. Six sections on Area Web Pages require maintenance.

The first component is general information like Area mailing address, meeting information telephone numbers, cities served by an Area, and other miscellaneous information each Area wants to display. Recent website improvements provide for expanded space on each Area's front web page to permit the display of larger graphics. Most Areas currently have a map or an Area logo here. However, innovative or imaginative creations can be displayed here in the form of Public Service Announcements (PSAs) to carry a distinctly attractive message to the website visitor. Write webservant@naindiana.org for help so your Area can develop and implement ideas.

The next five components of the website include links to Meeting Schedules, Newsletters, Committees and Subcommittees, Events, and Meeting Minutes. These five components are generally the ones that require regular updates. It may be decided by a particular Area that some, or all, of this information will be regularly maintained. Once it was decided by the combined Areas, through their Regional voice, that a website was a tool they wanted to have, it then became a responsibility to follow through with regular website maintenance. Also, we display flyers and meeting schedules on the website; why not also reference our website on our flyers and printed meeting schedules? A mutually beneficial reciprocal relationship advances our Public Information.

Projects

As was stated at the beginning of this letter, exciting things are beginning to happen with the website. Participation at the Area level is beginning to draw interest among those willing to do NA website service, especially as more people become aware of how to do this service. Our Regional website is still in its relative infancy, the opportunity to define and refine our collective goals is evolving. We are at a point where we can step back, look at what we have, and then proceed to shape the website to best fulfill our primary purpose.

LINKS * * * The number of links on the website have nearly doubled to over twenty. The type of people (professionals, family members, new addicts, old timers, & the general public) that visit our website is diverse with diverse needs. The expanded links page is set up so that everyone can find

what they want within NA using the Regional website as their home base. Convenience has been incorporated into the website in this links section. A few of the valuable links that have been added provide for ordering NA Literature online, participating in NA Bulletin Board Discussions, obtaining online subscriptions of NA publications, and a direct link to write to NA World Services about other items of interest. All of the new links (you need to visit the website to see them all) provide convenience for the diverse cross-section of visitors coming to our website.

E-MAIL * * * A relatively new addition that complements our efforts to provide reliable information on our website is the establishment of an e-mail system which promises to improve our communications within the overall Region. We have meeting information telephone lines, Area mailing addresses, and now we have an e-mail system for enhanced communications for internal correspondence as well as providing another way for the public to contact us. There is no additional cost to Areas or Region to establish and use this e-mail system—view our current addresses:

Region

Public Information Region
publicinfo@naindiana.org
Hospitals & Institutions Region
hi@naindiana.org
Regional Website Coordinator
webservant@naindiana.org
Regional Policy
policy@naindiana.org
Regional Meeting Directory Coordinator
mdc@naindiana.org
Regional Secretary
secretary@naindiana.org

Area

Limestone Area
limestone@naindiana.org
North Central Area
northcentral@naindiana.org
North West Area
northwest@naindiana.org
South Central Area
southcentral@naindiana.org
South Shore Area
southshore@naindiana.org
Wabash Valley Area
wabashvalley@naindiana.org

(Note: The following addresses were created after this letter was first written.)

MidStates Area
midstate@naindiana.org
North East Area
northeast@naindiana.org
Crossroads Area
crossroads@naindiana.org
Central Area
central@naindiana.org

WEBSITE MAINTENANCE TECHNICAL RESOURCE MANUAL * * * There is one longer range project currently in the works which we hope will keep the momentum we have going. We need the help of Area NA members to be successful. Our goal is to develop a technical resource manual to help people to understand the mechanics of maintaining an Area web page on the

Regional Website. It is felt that such a manual can “*de-mystify*” the so-called technical aspects of using computers and working with our website on the internet. We are in the first phase of this project and request input in the form of questions. Please submit any question whatsoever about the website and have your Area Representative bring them to the next Region. The Website Subcommittee will be reviewing and discussing these questions to formulate answers by developing a structure for the manual. No question is unimportant! Questions may also be submitted through e-mail to webservant@naindiana.org.

This NEWS LETTER will be posted on the website under **Indiana Region - Regional Newsletter**.

On behalf of the Indiana Regional Website Subcommittee,

I remain your grateful Webservant

E-MAIL ADDRESSES: INDIANA REGION AND AREAS

Region

Area

Public Information Region
publicinfo@naindiana.org

Hospitals & Institutions Region
hi@naindiana.org

Regional Website Coordinator
webservant@naindiana.org

Regional Policy
policy@naindiana.org

Regional Meeting Directory Coordinator
mdc@naindiana.org

Regional Secretary
secretary@naindiana.org

Limestone Area
limestone@naindiana.org

North Central Area
northcentral@naindiana.org

North West Area
northwest@naindiana.org

South Central Area
southcentral@naindiana.org

South Shore Area
southshore@naindiana.org

Wabash Valley Area
wabashvalley@naindiana.org

Mid State Area
midstate@naindiana.org

North East Area
northeast@naindiana.org

Crossroads Area
crossroads@naindiana.org

Central Area
central@naindiana.org